



MBFTE BOARD MEETING MINUTES

DATE: May 12, 2020

TIME: 10:00 a.m.

LOCATION: Meeting via teleconference & video conference

Board Member	PRESENT	ABSENT	
Reno Wells – Assoc. of Townships	X		
Dean Wrobbel – League of Cities	X		
Rick Loveland - MPFF	X		
Jonathan Kahnke - MSFDA	X		
Chip Lohmiller - MSFCA	X		
Roger Ihrke – League of Cities	X		
Chris Ford - MPFF	X		
John Peura – Public Member	X		
Robert Dixon Jr - MSFDA	X		
Roxanne Altmeyer - MSFDA	X		
Jim Fisher – Assoc. of Townships	X		
Gavin Peterson – MSFDA	X		
Becki White - MSFCA	X		
Natascha Hennen - MSFDA	X		
Jim Smith – SFM - DPS	X		

Guests: Steve Shapira (Century College), Jared Rozeboom (SFM Fire Service Specialist), Theresa Zikmund (MFSCB), Mike Nelson (South Metro Fire) and DeeDee Jankovich (MSFDA)

Staff: Steve Flaherty, Executive Director and Margaret Koele, License Coordinator

I. Call to order – Dean Wrobbel, Chair

a. Accept agenda

- i. Addition under new business to approve taking applications for FY21 conference and seminars grant

1. Agenda accepted with additions

II. Approval of minutes from February 11, 2020

a. Minutes approved as written

III. Reports

a. Treasurer, John Peura and Executive Director, Steve Flaherty

- a. We are working on the incomplete applicants to get their applications completed
 - c. Executive Committee, Chair Dean Wrobbel
 - i. We had a meeting on April 28th with discussion on the funding for special projects that could not take place this fiscal year due to COVID pandemic
 - 1. Conference & Seminars, Live Burn, NFPA1001
 - a. The committee agreed with rolling the funds over to FY21 for these projects due to postponing events and training not being able to be conducted during the COVID pandemic stay at home emergency
 - b. We discussed the presentations for special funding requests for one time appropriation from the FSA that were brought forward
 - i. The committee agreed to move these forward to the board for approval, that MBFTE request funding on their behalf from the FSAC and if they are not granted MBFTE would then consider under their budget, if funding is available
 - 2. The committee agree to move to the board for approval, MBFTE asking for one time appropriation to get the per firefighter award to \$200 per firefighter
 - 3. The Board Chair is working with the Fire Marshal to try and find out how we can change the language in legislation regarding video conference for meetings after the emergency order has been lifted due to the COVID pandemic
- d. Training Committee, Chair Dean Wrobbel
 - i. Presentations for one time appropriation through FSA
 - 1. DNR \$220,250
 - a. 5 sessions of courses – L380, L381, L481
 - 2. Gasaway Safety Solutions
 - a. \$48,000
 - i. 12 speaker virtual training lecture series
 - 1. Nationally recognized speakers and recorded on a learning management system and be out there for 30 days
 - b. \$115,150
 - i. 5 consecutive programs throughout five regions of live nationally recognized speakers
 - 1. \$25,000 optional cost for video-graph & edit live sessions to offer online
 - 3. MnFIRE \$750,000
 - a. Funding to complete the basic MnFIRE Awareness Training for every firefighter in the state
- e. Licensing Coordinator, Margaret Koele
 - i. License renewal totals
 - 1. 4120 total from website with 141 unaffiliated with departments, but with new legislation those cannot renew unless affiliated with a fire department
 - 2. 3984 is the total licenses of those affiliated with departments renewals

- a. 1714 completed
 - b. 2271 still need to renew
 - ii. Roster collections
 - 1. 642 still outstanding
 - 2. 134 rosters collected
- f. Fire Service Specialist Report (FSS)
 - i. We are working more virtual with the COVID and with the personal attention they have reached out to each department, which has been positive with communication through this emergency order
 - ii. They all have been helping staff the emergency communications center
 - iii. All FSS have been working with the MSFCA COVID 19 task force and getting PPE out to departments as shipments come in
 - iv. FSS will also be helping reach out to departments on roster collections and reminding them to use their reimbursement funding before the deadline
 - v. MBFTE has been one of the top items of discussion as they communicate with departments

IV. Public comment

- a. No public comment

V. Old business

- a. No old business

VI. New business

- a. Governor order on training clarification – Marshal Jim Smith
 - i. EMS/EMR/First Responder and/or skills training is available and can continue as long as they practice social distancing according to guidelines
 - 1. We are not the authority, the departments will need to go to their AHJ or governing authority to make sure it is alright to do training
 - 2. What is the difference between social distance on the apparatus floor doing classroom training or having a station meeting
 - a. Technically you can do training but not a meeting
 - b. Before and after the training social distancing still needs to be upheld and done responsibly
- b. Fire Safety Account strategy for 1-time funding FY21
 - i. Recommendation from training committee
 - 1. DNR \$220,250
 - 2. Gasaway Safety Solutions
 - a. \$48,000 (12 virtual speakers)
 - 3. MnFIRE \$750,000
 - i. Reno Wells motion to request one time appropriation funding from FSAC on behalf of these three organizations for training, John Peura second motion, motion carried with all present board members approving
 - 4. MBFTE

4. FY21 Conference & Seminars Grant applications
 - a. John Peura motioned to approve opening up FY21 Conference and Seminar Grant applications for June 1 – July 3rd, Roger Ihrke second the motion, motion carried with all present board members approving

VII. Adjourn 11:38 a.m.

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